



Total Softball's Policies and Procedures For Individual Lessons

1. You can schedule lessons either by email, phone or in-person
2. Lessons are scheduled on a first-come, first-serve basis
3. Your next scheduled lesson should always be pre-paid
4. Please check on-line to confirm your appointment by visiting our website at:
www.totalsportscomplex.com
5. Log-in by clicking "MY SAM login". Sign-in using email address and PW or register to log-in. Click on "location schedules", then click-on "Change". Location is: **total baseball**. Choose desired **date**, and event type is: "**all event types**". Lastly click "**search**"
6. Please check-in at the Softball Office prior to your lesson
7. Please confirm your next scheduled lesson before leaving
8. You must give us at least 24-hour notice on cancellations or we reserve the right to charge you for the lesson
9. If space is available you may warm-up prior to your lesson, please check with softball office on cage availability in baseball room to warm up if the softball room is full
10. You can only warm-up for your current lesson. If you have a scheduled hitting lesson, you cannot arrive early and practice pitching for free and vice-versa. We do have discounted "walk-in" tunnel rates, \$10

Thank You,

Total Softball Staff

248.669.6754

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TOTAL
SOFTBALL