



DIRECTIONS TO REGISTER FOR TOTAL BASEBALL TRAVEL-SHELBY AND FALL PROGRAMS THROUGH THE NATTYHATTY PORTAL

1. Customer Portal: https://customer.nattyhatty.com/program/all_programs/club_programs
2. Click on "Sign Up" to Create a Customer Account
3. Fill in your email address and password
4. Complete Customer Detail information for a parent
5. Accept Invitation to join
6. Click on Proceed to Add Family Members
7. Click on Finish Setup
8. Go to My Account by clicking on the Picture Icon upper Right Corner
9. Click on the "Add New" button under the My Family section
10. Select "Child Account" for account type
11. Fill out the information for your child
 - **You will have to use a secondary email address for you child
12. Click on "Create Child Account" to complete child account
13. Under the "My Account" screen click on your child under the "My Family" section
14. Move your mouse to the "Programs" tab on the Menu Bar
15. Select "New Programs"
16. Select "Club Programs"
17. Select "Total Sports Shelby" and Click "View Programs"
18. Click on the "Register" button for the Program you are registering your child for
 - **Processing fees are already posted under each program i.e. if a class costs \$450 the registration fee will show up as \$459
19. Select your Child's Name in the pop-up window to pick who you are registering and Click "Next"
20. Click on "Add New" to add your payment method
21. Once payment information is complete, review waivers, and Checkout